

Report Ref.	Recommendations	Risk Assess H/M/L	Agreed	Comments	Responsibility for Action	Target Date
1	Calculation of the average fare					
1.1a	The Group Manager (Transporting Somerset) has agreed to work in partnership with the bus companies to revisit the “check your ticket” leaflet to ensure it addresses the risk that exists with reference to paying customers.	L	Y	To be implemented asap	Group Manager	01/06/08
1.1b	The Group Manager (Transporting Somerset) has agreed to undertake a comparison of how the Council is currently charged regarding the calculation of the average fare as compared to other local First Bus schemes.	H	Y	To be implemented asap	Group Manager	01.04.08

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5	Independent checking of travel data provided by First Group					
5.1a	The Group Manager (Transporting Somerset) has agreed to arrange for the re-introduction of regular random checking of bus routes to ensure that the figures being supplied by First Bus are accurate.	M	Y	This is a joint administrative duty for the district councils and the County Council. The County Council funds 50% of admin. costs the remainder being apportioned across the districts. A sensible team size for this activity would be 4 persons each at £20,000 with an additional management charge of £2,000pa although long-term a better solution will be the introduction of smartcard equipment (currently estimated at £300k across Somerset).	Group Manager	Dependent on district willingness to fund. 01.05.08